

JOB ONE

BUSINESS ON A MISSION

Board of Directors Meeting
5:30 pm – September 20, 2017
Independence

Meeting called to order by Board Chair Amy Schmidt at 5:30 pm.

Present: Amy Schmidt, Mark Simcosky, Dick Nightingale, Susan Scott, Randy Huber, Nick Hadley, Jay Bell, Rich Birks, Aaron Martin, Anne Hochstein, Delores Buffa, Kelly Logan, Melody Scott, Karen Flattery and Carol Sours

Rich Birks presented the 2017 Job One audit. Handouts included audit report and management letter. Rich reviewed the highlights for Job One and Job One Careers.

Amy read the mission statements and it was followed with a moment of reflection.

Consent Agenda:

- Amy asked for discussion of consent agenda items consisting of July 2017 minutes and July & August 2017 unaudited financials for Job One and Job One Careers.
- No discussion. Dick moved to accept as written, Jay seconded, Amy called for vote, and motion carried.

Committee Reports:

- Finance: Aaron stated George had no issues with the financial reports for Job One and Careers. YTD Job One is up \$27,956 and Careers is at - \$12,127 which is typical for this time of year. Please note at SDS our NARA income is in commodity sales.
- Fund Development: Karen and Mark provided a report on fund development activity. Donation page on the website is now PCI compliant. We are using Blue Pay. SureHosting Internet Solutions donated their services and has also become a SDS customer. We have a new front door at Grandview due to generous donations. Karen noted Sam has done a good job cleaning up the data base. They are in the process of adding names and the Friends campaign will kick off soon.
- Board Development: We continue to work with Debra Box. She has systemized our approach to recruiting new board members. We plan to have a full report in November.
- Marketing: Carol provided a marketing report handout. She reviewed the highlights of the new brand rollout. Delores provided an operations report highlighting the subcontracting, SDS and Recycling items. She provided details work at all locations.
- Careers: Anne updated the board on Careers activity. Highlights included serving 79 with 18 new referrals. Most in July. Very little activity in August due to CARF and school starting. There has been growth on the team. The summer work experience served 24

students at 6 different sites. Many of those students will be referred to Careers for placement. We are working the details of the Medicaid contract. We are co-hosting a Social Security Benefits Trainings in October at eitas. Job One Careers is a sponsor for the March on Mental Health Walk on September 30th and we have a few spots left if anyone is interested.

Old Business

- Careers CARF Accreditation: Kelly and Anne reported the survey was conducted on August 28th & 29th. We felt it went well. The verbal recommendations we received were no surprise. We are now waiting for the results. They were very complimentary of the team and leadership.
- Recycling Center: The plan is to drop residential recycling and focus on commercial side. The lease ends on June 30, 2018. Staff has started planning for the move. There are no hard feelings from the City of Grandview. Mark made the motion to discontinue the residential recycling program. Nick seconded, Amy called for vote, and motion carried.
- Executive Succession Planning: The CEO succession plan was discussed. It was a CARF recommendation and will need to be done for all leadership staff. Questions were asked and answered. Nick moved to accept as written, Randy seconded, Amy called for vote, and motion carried.

New Business

- Grandview Property: A link on the website has the full inspection report for your review. Thank you Susan for the referral. Plan to review the report and a plan with Jake at eitas. We can do a capital campaign if we have building ownership.

CEO Report

- Dashboard report is attached.
- Next meetings will be November 15th in Grandview and January 17th in Independence.

Nick moved to adjourn, Mark seconded. Meeting adjourned at 7:12 pm.